

Legal issues to consider when involving students

Membership rights and responsibilities

Students, upon payment of full membership dues, have all membership privileges and responsibilities.

Officers and chairmen

According to California's Corporation Code and civil law, a student may serve in any PTA/PTSA office. All officers, adults and students alike, must perform duties of the office as outlined in the bylaws.

Financial procedures

- **Checking Accounts** – In accordance with PTA policy, two signatures are required on all checks issued for payment. Students may be signatories on the PTA/PTSA account as long as they have been approved as one of the signatures by the association, and it has been noted in the minutes of the association. Your local bank should always be contacted if you have questions about this issue.
- **Contracts or Binding Procedures** – All contracts or binding commitments of the association must always be approved and voted on by the association in accordance with PTA policy. Refer also to *California State PTA Toolkit*, Section 5.5.1. Contracts.
- **Bonding Insurance** – If your PTA/PTSA has bonding insurance, you will need to check with your bonding insurance company for information regarding bonding insurance and students.

