____________________ PTA VOLUNTEER HOURS TALLY SHEET

Please record the total number of hours spent in PTA activities related to PTA functions and services to children and youth. Include time spent planning, traveling, phoning, writing of articles, minutes and reports, and attending meetings and workshops on PTA business. Your time is appreciated! Hours are totaled annually and reported to appropriate groups as a record of how much time PTA members contribute on behalf of children to our schools and communities. THANK YOU!

DATE	NAME	ACTIVITY / ROLE	HOURS

Total Hours __________