

LIST OF DUE DATES*

PROGRAM / PROJECT	State	District PTA	Council
DUES			
	POSTMARKED TO STATE PTA BY DISTRICT	DISTRICT PTA DUE DATE	COUNCIL DUE DATE
First Remittance of Per Capita Dues	December 1	_____	_____
Final Installment of Per Capita Dues and Insurance Premiums	March 31	_____	_____
FINANCE FORMS			
	RECEIVED IN STATE PTA OFFICE	DISTRICT PTA DUE DATE	COUNCIL DUE DATE
Insurance Premiums	January 31	_____	_____
Workers' Compensation Annual Payroll Report	January 31	_____	_____
SCHOLARSHIPS AND GRANTS			
	RECEIVED IN STATE PTA OFFICE	DISTRICT PTA DUE DATE	COUNCIL DUE DATE
Parent Education Grants for Unit, Council and District PTAs	November 15	_____	_____
Continuing Education Scholarships for credentialed teachers and counselors for school nurses for PTA volunteers	November 15	_____	_____
Cultural Arts Grant for Unit, Council and District PTAs	November 15	_____	_____
Outreach Translation Grants for Unit, Council and District PTAs	November 15	_____	_____
Graduating High School Senior Scholarships	February 1	_____	_____
Leadership Development Grant Report for District PTAs	June 1	_____	_____
Grant Report for Unit/Council/District PTAs	June 1	_____	_____
FOUNDERS DAY			
	RECEIVED IN STATE PTA OFFICE	DISTRICT PTA DUE DATE	COUNCIL DUE DATE
Freewill Offering Remittance	June 30	_____	_____

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LIST OF DUE DATES* (continued)

PROGRAM / PROJECT	State	District PTA	Council
CONVENTION			
DRAFT Resolution & Convention Action Cover Sheet	November 1	_____	_____
FINAL Resolution & Convention Action Cover Sheet	January 15	_____	_____
Registration Information Mailed	December	_____	_____
Registration Accepted "Early Registration Discount" available	February-April	_____	_____
AWARDS			
Early Bird Membership Awards (15 Memberships)	November 1	_____	_____
Chairman's Club (50 Memberships)	November 15	_____	_____
PTA Spotlight Award for Units and Councils	February 1	_____	_____
Membership Challenge Award (Announced yearly. 2009-10: for unit and council PTAs, 5% increase over 2008-09)	March 31	_____	_____
Presidential Award for District PTAs (50% of units achieve Chairman's Club Awards; top 5 districts in numerical increase; top 5 in percentage increase)	March 31	_____	_____
REFLECTIONS PROGRAM			
Entries and Forms	January 22, 2010	_____	_____
ANNUAL REPORTS FOR 2009-2010			
Unit, Council and District PTAs (period July 1 through June 30)	June 1	_____	_____
ROSTER OF OFFICERS			
Unit and Council Presidents	June 1	_____	_____
District PTA Officers, Chairmen & Council President (Exhibit D10)	June 1	_____	_____

- All due dates are California State PTA due dates.
- Materials/remittances are to be postmarked or received in the California State PTA office on or before the date specified.
- Units must observe council and district PTA due dates.

*Dates Subject to Change.